

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

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**23<sup>rd</sup> October 2025**

## To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held **in the ClayTAWC Centre, Fore Street, St Dennis on Thursday 30<sup>th</sup> October 2025 at 7.45 pm** (to follow on from the **Playing Field Trust meeting**) for the purpose of transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Parish Clerk

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

*To receive and approve apologies.*

## **2. Declarations of Interest**

- a) *To receive disclosures of Pecuniary Interests;*
- b) *To receive disclosure of Non- Registerable Pecuniary Interests;*
- c) *To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) *To receive written requests for dispensations on items to be discussed at the meeting.*

**N.B:** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

## **3. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda Standing order 3g – The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended by the discretion of the Chairman.*

- 4. To agree the Memorial Management Policy.**
- 5. To agree the cost of a strapping machine and strapping.**
- 6. To review the Cemetery Risk Assessment.**
- 7. To consider the installation of accessible paths around the Garden of Rest and any associated costs.**
- 8. To consider memorial bench applications.**
- 9. To agree the style of shelter with a memorial wall for the Cemetery.**
- 10. To consider additional planting for Cemetery paths.**
- 11. To consider the cost required for the 2026-2027 budget and any potential projects.**

### *Standing Order 3e*

(PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC)  
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting.

## **12. Confidential items to discuss**

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**